**KONGU ARTS AND SCIENCE COLLEGE (AUTONOMOUS), ERODE -638 107**

**Office of Controller of Examination**

**Annual Report for the Academic Year 2019 – 2020**

**I    Introduction**

The office of Controller of Examinations of Kongu Arts and Science College (Autonomous), Erode -638 107 is committed to plan conduct and publish the results of the End Semester Examinations as per the rules and regulations formulated by the College, the governing University and UGC.

i.    It prepares an annual schedule of the general activities of the examination cell

ii.    Inform all the Head of the Departments (Chairman's) regarding submission of syllabus, Question paper pattern after the academic council

iii.    Send the syllabus and question paper pattern to question paper setters and receive the question papers through secured mail id.

iv.    Conducts question paper scrutiny board by external subject experts

v.    Conducts End Semester Examinations within a period of 21 days

vi.    Online mark entry for both Continuous Internal Assessment and End Semester Examinations (Theory Examinations)

vii.    Central Valuation for Theory Examinations - 50% Internal and 50% External Examiners

viii.    Dummy numbers system in Theory Exam Valuation

ix.    Notifies the details of End Semester Examinations and practicals in the College notice boards for the students.

x.    The Time Table and Examination results are uploaded in the College website.

xi.    Publication of Results within 15 days from the date of Last Examination

xii.    System of Transparency in Valuation

xiii.    Provision for Photocopies / Revaluation / Improvement

xiv.    Provision for Supplementary Examinations

xv    Issue of Statement of Marks and Grade with security features

xvi    Issue of Consolidated Statement of Marks and Grade with security features

**Security Features**

Semester Statement of Marks and Grades

1. Fluorescent Border

2. Micro line

3. Scan Letter

4. Micro text

5. Rainbow Printing

6. Water mark logo

7. Invisible ink

8. Anti copy

9. Hologram Sticker

Consolidated Statement of Marks and Grades

1. Raster image

2. Gold Foil

3. Micr Numbering

4. Security Border

5. Mirror Text

6. Opaque Text

7. Panto Copy

8. Micro Line

9. Rainbow Printing

10. Invisible ink (3 Colours)

11. Void Copy

12. Microline Text

13. QR Barcode (College Website URL)

14. Hologram Sticker

Award of Rank Certificate

Examinations Related works automated

**Offline Examinations for**

• Non Major Elective paper - General Awareness

• Skill Based Courses - UG

• Advanced Learners Courses - UG

The following are the summary of activities carried out in the academic year 2019 - 2020

2. Important events and dates:

| Particulars | ODD | EVEN |
|---|---|---|
| Calling of Non Major Elective, Elective and Advanced Learners Course | 17.06.2019 | 30.11.2019 |
| Notification of Examination Fees and Issue of Applications | 07.09.2019 | 27.01.2020 |
| Examination Fees Payment without fine UG and PG | 27.09.2019 | 21.02.2020 |
| Semester Practical Examinations | 01.10.2019 to 12.10.2019 | 02.03.2020 to 14.03.2020 |
| End Semester Theory Examinations * | 30.10.2019 | 15.09.2020 |
| Submission of Continuous Internal Assessment (CIA) Marks | 05.11.2019 | 14.08.2020 |
| Central Valuation | 07.11.2019 | 19.09.2020 |
| Declaration of Results | 11.12.2019 | 15.10.2020 |
| Photocopy of answer scripts/ Revaluation notification | 11.12.2019 | 15.10.2020 |
| Last date for Revaluation fees | 18.12.2019 | 27.10.2020 |
| Declaration of Revaluation Results | 04/01/2020 | 29.10.2020 |
| Notification of Supplementary Examination | -- | 02.11.2020 |
| Last date for Supplementary Examination fees | -- | 11.11.2020 |
| Declaration of Supplementary Examination | -- | 30.11.2020 |

* End Semester Theory Examinations conducted through online due to COVID-19

Pass Percentage

| S. No. | Programme | No. of appeared | No. of passed | % of passed |
|---|---|---|---|---|
| 1. | All UG & PG | 1620 | 1573 | 97.10 |

Malpractice

| Malpractice | ODD Semester | EVEN Semester |
|---|---|---|
| Number of Students | 10 | 10 |

Students compliance and grievance

| Particulars | END Semester |
|---|---|
| Revaluation | 110 |
| Change in Marks | 96 |

Supplementary Examinations Results

| S. No. | Programme | No. Of appeared | No. Of passed | % of passed |
|---|---|---|---|---|
| 1. | UG | 5 | 5 | 100% |
| 2. | PG | 3 | 3 | 100% |

Overall Semester Results

| Programme | END Semester | | |
|---|---|---|---|
| | No. of Appeared | No. of Passed | % of Passed |
| ALL UG & PG | 4693 | 4595 | 97.91 |